

TERMS OF AFFILIATION

BETWEEN

THE NATIONAL ASSOCIATION

OF

BLACKS IN CRIMINAL JUSTICE

AND

CHAPTERS

*January, 1993
Revised*

INTRODUCTION

Application

The undersigned organization in the (city, area, county or state) of _____, hereby applies for affiliation with the National Association of Blacks in Criminal Justice, Inc. (NABCJ) and agrees as a condition of its acceptance to the Statement of Principles and the basic Terms of Affiliation set forth below. The applicant pledges that as a condition of becoming and/or remaining affiliated with the NABCJ and/or maintaining its name and organizational benefits, it will adhere faithfully to the following concepts, requirements and standards:

Name

The NAME of the affiliate/chapter must remain NABCJ.

Purpose

The purpose of the NABCJ is to:

- a) Promote, conduct and foster research, study and analysis relating to the experience and participation of Blacks in the judicial system, the law enforcement and correctional systems of the United States and of the several states.
- b) Disseminate information and promote, conduct and foster other activities designed to increase the knowledge and understanding relating to the experience and participation of Blacks in the judicial and correctional systems of the United States.
- c) Provide a forum in which individuals and organizations may consult and cooperate in considering problems relating to the experience and participation of Blacks in the judicial, law enforcement, and correctional systems in the United States.

Areas of Interest

To accomplish these purposes the NABCJ works to:

- a) Effectively utilize Black professionals to provide research, information and to evaluate findings about Black and other minority people that are involved in the Criminal Justice System.
- b) Develop institutes, formats, conferences, symposiums, etc.
- c) Serve as a public forum for the dissemination of research relevant to its programs and purposes.
- d) Develop preventive on existing programs in criminal justice, which affect Blacks and other minorities at all levels.
- e) Develop preventive program models and disseminate new and existing models.

Affiliates/Chapters

Characteristics of NABCJ operations and functions are the activities of the professionally staffed affiliates/Chapters, working in state and local communities in close relationships with the National Office of the NABCJ. Because the achievements of NABCJ objectives locally depends on the quality of leadership available in each state and local community and because that quality is highest where self-initiative is most encouraged, a degree of autonomy must be maintained in the conduct of state NABCJ affairs. The effectiveness of this autonomy is enhanced by the requirement for close National-local collaboration and strict adherence to the standards established for the NABCJ movement as a whole.

Leadership

The predominate influence in NABCJ's effectiveness is found in the depth and quality of its community support. This support must be representative of the total community - racially, professionally, economically, politically and socially. A similar pattern must be applied to the leadership comprising state boards and committees.

IN ORDER TO REALIZE THE ABOVE-STATE OBJECTIVES, AND IN ORDER TO HAVE A COHESIVE AND EFFECTIVE NATIONAL PROGRAMS, THE NATIONAL ASSOCIATION OF BLACKS IN CRIMINAL JUSTICE, INC. AND EACH LOCAL OR STATE AFFILIATE/CHAPTER SHALL ASSUME THE FOLLOWING RESPECTIVE MINIMUM RESPONSIBILITIES:

I. RESPONSIBILITIES OF THE NATIONAL OFFICE

The minimum responsibilities of the National Office are as follows:

Section 1: Consultation and Guidance

The National Office will supply continuous consultation and guidance for each of its local affiliates for the purpose of helping them reach and maintain high standards of program planning and performance. Local affiliates/Chapter will be given ample notice of field visits to be expected at least bi-annually. Offices not visited within a three-year period for whatever reason may have such visits arranged upon request.

The National Office will conduct special field visits in addition to the regular and special reports received from affiliates/Chapters and will make recommendations where indicated.

The National Office will provide professional staff to periodically conduct intensive evaluations of local NABCJ programs to determine the effectiveness with which NABCJ operations are being carried on.

The National Office will keep affiliates/Chapters informed as to actions taken from time to time by the NABCJ Board of Directors which relate to NABCJ policies and programs.

Section 3: Constitution and By-laws

The constitution and by-laws of each affiliate/Chapter shall be in conformity with the Constitution and By-laws of the National Office and so approved by the National Office.

Section 4: Executive Director

Affiliates/Chapters may only appoint Executive Directors (staff directors) who have been certified by the National Office.

Section 5: Principles of Operation

Each affiliate/Chapter shall operate its program in keeping with the spirit, standards and objectives of the National movement as described in these Terms of Affiliation and related documents. It shall accept and utilize the guidance, consultation and standards set by the National Office.

Section 6: Reports

It shall be the obligation of each affiliate/Chapter to keep the National Office fully informed of its activities. Each affiliate/Chapter shall furnish the National Office with semi-annual reports describing its on-going program and any special reports which from time to time may be requested. These semi-annual reports shall be due at the National Office at the close of each six-month period but no later than 30 days thereafter. Each affiliate/Chapter shall supply the National Office with a copy of its approved annual budget, an annual audit statement and such other fiscal, personnel or program information which may be requested from time to time.

Section 7: Evaluation

Each affiliate/Chapter shall periodically evaluate its own program to determine and ensure its consistency with the program of the National Office.

Section 8: Leadership

Each affiliate/Chapter shall select its Board members on the basis of standards established in the Terms of Affiliation. It shall keep the National Office fully informed as to its current officers, delegate, alternate delegate and Board members. Each affiliate/Chapter shall periodically supply the National Office with evaluation reports on the performance of its Executive Director (President, Chief Executive Director, etc.) staff and Board members.

Section 9: Affiliation (Charter) Fee

Each new affiliate/Chapter shall be required to pay a one-time only affiliation fee of one hundred dollars (fifty dollars for student chapters).

Section 10: Annual Chapter Dues

Each affiliate/Chapter shall be required annual dues in the amount of one-hundred fifty dollars to the National Office (fifty dollars for student chapters). Dues payments are to be made annually on or before January 1, but in no event later than March 31.

Section 11: Special Services

Each affiliate/Chapter requesting or requiring National Office services substantially in excess of those routinely provided shall be expected to bear a reasonable share of the expense of such services, the exact amount to be determined by negotiation.

Section 12: National Projects

Each affiliate/Chapter shall cooperate, to the extent of its ability, in nationwide projects which may be developed from time to time by the National Association of Blacks in Criminal Justice, Inc. with its affiliates.

Section 13: Annual Meeting

Each affiliate/Chapter shall annually select a delegate and an alternate delegate to attend the NABCJ Annual Meeting and notify the National Office of such action. It shall be the responsibility of each affiliate/Chapter to keep its delegate and alternate delegate fully informed and instructed so it can be properly represented in the deliberations of the Delegate Assembly. Any member of the NABCJ is, of course, eligible and encouraged to attend the Annual Meeting.

Section 14: Other Affiliations

Each affiliate/Chapter shall obtain prior written approval from the National Office in order to affiliate with any other organization.

III. EXCEPTIONS

Exceptions to any of the foregoing provisions may be made only through mutual written agreement between the national Office and the affiliate/Chapter.

IV. DISAFFILIATION

Failure of any affiliate/Chapter to conform to any of the foregoing provisions may be grounds for suspension, disaffiliation or other appropriate action. In the event of disaffiliation, the right of the former affiliate/Chapter to use the phrase "National Association of Blacks in Criminal Justice, Inc." as part of its name or in connection with its operations shall cease and revert to the National Office of the NABCJ.

IN WITNESS WHEREOF the duly authorized representatives of the foregoing described agencies have hereunto set their hands and seals effective as of the day and year first signed below by representatives of the **NATIONAL ASSOCIATION OF BLACKS IN CRIMINAL JUSTICE, INC.**

(Name of Charter Affiliate)

SEAL

by: _____
National President

Date